CAPITAL REGION NORTHEAST WATER SERVICES
REGULAR BOARD MEETING
MINUTES

Monday, September 28, 2026, at 9:00am
City of Fort Saskatchewan, Alberta

IN ATTENDANCE

(VM)Mayor Dave McRae, Town of Redwater – Chair
(VM)Councillor Timothy Larson, Town of Bon Accord - Deputy Chair
(VM)Councillor Alanna Hnatiw, Sturgeon County
(VM)Councillor Patrick Noyen, City of Fort Saskatchewan
(VM)Councillor Robert Simonowits, Town of Gibbons
(VM)Councillor Katie Berghofer, Strathcona County Alternate
Mr. Eugene Sobolewski, CEO CRNWSC
Mrs. Tara Sobolewski, Executive Clerk CRNWSC
Councillor Kristin Toms, Sturgeon County Alternate
Sadie Miller, City of Fort Saskatchewan
Ed Cowley, Town of Redwater Alternate
Jason Casault, Strathcona County
*VM- Voting Member

1) CALL TO ORDER

The meeting was called to order at 9:03am

2) ACCEPTANCE OF AGENDA

26-09-001 MOVED by Director Hnatiw that the agenda be adopted as presented.

CARRIED

3) APPROVAL OF MINUTES

26-09-002 MOVED by Director Simonowits that the minutes of the regular board meeting on June 29, 2026, be adopted as presented.

CARRIED

26-09-003 MOVED by Director Hnatiw that the minutes of the regular board meeting on August 26, 2026, be adopted as presented.

CARRIED

4) DELEGATION

a) Brownlee- AUC Update

26-09-004 MOVED by Director Larson that the Board move into closed session at 9:05am.

CARRIED

26-09-005 MOVED by Director Hnatiw that the Board return to open session at 9:27am.

CARRIED

5) ENGINEER REPORT (NONE)

6) BOARD OR SUBCOMMITTEE REPORTS

a) Strathcona/Ft Saskatchewan Withdrawals Sub-Committee Report

26-09-006 MOVED by Director Noyen that the legal opinion document received from Lidstone Law be released by the board to their senior administrative leadership for review.

For- Noyen
Against- McRae, Simonowits, Larson, Hnatiw, Berghofer

DEFEATED

26-09-007 MOVED by Director Berghofer that the Commission has Lidstone Law contact Strathcona county to commence the withdrawal process, provide materials used in opinion, and report back to the Board by the end of Q1 in 2027.

CARRIED

26-09-008 MOVED by Director Larson that Chair McRae contact the Mayor of Strathcona County to inform them of the update to their expedited withdrawal.

CARRIED

b) Remuneration Sub-Committee update

10:25am - meeting recessed

10:34am - meeting resumed

7) NEW BUSINESS

a) Special Board Meeting – Ratify Motion

26-09-009 MOVED by Director Hnatiw that the Board resolution to appoint Chair Dave McRae and Vice Chair Timothy Larson as the negotiating sub-committee to meet with representatives of the JSB water commission to establish a mutual five-year water supply agreement and to appoint Robert Simonowits as an alternate in the event either of the primary delegates are unable to attend a meeting of the JSB Negotiation Sub-committee meeting be affirmed.

CARRIED

b) PCCP Pipe Replacement Study – W4L Agreement (Executive session – at request of Minister)

26-09-010 MOVED by Director Simonowits that the Board approve the Water For Life Grant Agreement and affixing the signature of Vice-Chair Larson to the agreement.

CARRIED

c) Rate Stabilization – Policy arising from May 25 meeting discussion

26-09-011 MOVED by Director Hnatiw that the Board direct the Commission Manager to develop a Rate Stabilization policy based on a maximum value of $500,000 and held within the Operating Reserve.

CARRIED

d) RWCG

a. 2025 True-Up Settlement Agreement

26-09-012 MOVED by Director Larson that the Board accept the 2024 RWCG/EWSI Final Settlement Agreement for information and direct the Chair and CEO to affix their signatures to the 2024 Final Settlement Agreement between RWCG and EWSI.

CARRIED

b. Water Flow Agreement

26-09-013 MOVED by Director Larson that the Board affirm that the goal of CRN is for the management and supply of water to members and customers pursuant to the EPCOR WSA. Further, any recommended peak flow multiplier reductions from the RWCG will be forwarded to the members and customers as information for their action, if they choose.

CARRIED

26-09-014 Moved by Director Hnatiw to reconnect SCADA for the exclusive use by RWCG only.

CARRIED

12:11am - meeting recessed for lunch

12:36am - meeting resumed

e) JSB/AUC – Separate Water Service/Meter Chamber (Executive Session)

26-09-015 MOVED by Director Simonowits that the Board accept for information.

CARRIED

f) 2027 Operating and Capital Budget – 1st Draft

26-09-016 MOVED by Director Noyen that the Board accept the budget report for information.

CARRIED

26-09-017 MOVED by Director Larson that the Board approve a deferral of $100,000 from the intended Capital budget reserve transfer to contract the services of an experienced municipal accountant to modify the GL codes pursuant to the AUC rulings, develop a budget methodology to include future financial planning, the rate setting, TCA and capital planning for use by January 01, 2027 within the existing QuickBooks framework and general classifications established in the draft budget.

CARRIED

8) COMMISSION MANAGERS REPORT

26-09-018 MOVED by Director Simonowits that the board accept the Commission Manager's report for information.

CARRIED

9) GIVENS LLP REPORT – JULY & AUG 2026

26-09-019 MOVED by Director Larson that the board accept Given's LLP report for information.

CARRIED

10) CORRESPONDENCE/INFORMATION

11) NEXT MEETING DATES:

i) Monday, October 26, 2026 in Sturgeon County
ii) Monday, November 23, 2026 in Gibbons

12) MOVE TO CLOSED SESSION: ATIA s19, s 20, s26, s28, & s32

a) Possible Delegation and 7 d(c)

13) Adjournment- 1:17pm

These minutes were approved this 26 day of OCTOBER ,2026

Chair Commission Manager