



**CAPITAL REGION NORTHEAST WATER SERVICES
REGULAR BOARD MEETING
MINUTES**

Monday, June 29, 2026, at 9:00am
Redwater Town Office, Redwater, Alberta

IN ATTENDANCE

(VM) Mayor Dave McRae, Town of Redwater – Chair
(VM) Councillor Timothy Larson, Town of Bon Accord - Deputy Chair
(VM) Councillor Alanna Hnatiw, Sturgeon County
(VM) Councillor Patrick Noyen, City of Fort Saskatchewan
(VM) Councillor Robert Simonowits, Town of Gibbons
(VM) Councillor Bill Tonita, Strathcona County Alternate
Mr. Eugene Sobolewski, CEO CRNWSC
Mrs. Tara Sobolewski, Executive Clerk CRNWSC
Councillor Kristen Toms, Sturgeon County Alternate
Jeff Hutton, City of Fort Saskatchewan
Ken Van Buul, CAO Town of Redwater
Jeff Yanew, Utilities Sturgeon County
Brian Kelly, City of Fort Saskatchewan
*VM- Voting Member

1) CALL TO ORDER

The meeting was called to order at 9:05am

2) ACCEPTANCE OF AGENDA

26-06-001 MOVED by Director Tonita that the agenda be adopted as presented.

CARRIED

3) APPROVAL OF MINUTES

26-06-002 MOVED by Director Hnatiw that the minutes of the regular board meeting
on May 25, 2026 be adopted as amended:
- Jeff Yanew instead of Ganew

CARRIED

4) DELEGATION

a) Brownlee- AUC Update

26-06-003 MOVED by Director Larson that the Board move into closed session at
10:04am.

CARRIED

26-06-004 MOVED by Director Larson that the Board return to open session at
10:35am.

CARRIED



10:35am - meeting recessed

10:45am - meeting resumed

5) ENGINEER REPORT (NONE)

6) BOARD OR SUBCOMMITTEE REPORTS

a) Strathcona/Ft Saskatchewan Withdrawals Sub-Committee Report

- a. Short Presentation – Jeff Hutton City of Ft Saskatchewan
- b. Hutton Letter – Preferred Methodology
- c. 2027 Estimated – Calculations

26-06-005

MOVED by Director Noyen that the CRNWSC establish a customer class for Fort Saskatchewan where rates will be developed based on the June 19, 2026 letter from Jeff Hutton, subject to any limitations as a result from the resolution of AUC matter proceedings 29831 and 30595, as follows:

-Operation and Maintenance Costs:

- Option A: methodology (by pipe then by allocation)

-Capital Costs:

- Option A: Methodology (by pipe then by allocation)

CARRIED

b) Remuneration Sub-Committee update

26-06-006

MOVED by Director Hnatiw that the Board expend a budget of up to \$20,000 towards a Third Party CEO Job Evaluation Job description development.

7) NEW BUSINESS

a) Blaskovits – Crossing Agreement Fee Waiver – Affirming Motion

26-06-007

MOVED by Director Noyen that the Board affirm and approve the approval to authorize the Commission Manager to waive the fees of \$1,500 for the Blaskovits Crossing Agreement for permission to construct a fence within their yard boundary and replace the existing boundary fence with chain link by means of utilizing only hand-held, non-mechanical tools to effect the ground disturbance to a maximum depth of 3 feet (0.91 m).

CARRIED

b) Disposal of Assets Bylaw Amendments – No comments received yet



26-06-008 MOVED by Director Noyen that the Board amend the proposed Bylaw 2026- as proposed recommended.

For- Larson, McRae, Simonowits, Hnatiw, Tonita
Against- Noyen

CARRIED

26-06-009 MOVED by Director Larson that the Board give Bylaw 2026-002, the Disposal of the Commissions Assets Bylaw reading and adoption.

For – Larson, McRae, Simonowits, Hnatiw, Tonita
Against – Noyen

CARRIED

26-06-010 MOVED by Director Tonita that the Board rescind Bylaw 2023-001, the previous Disposal of the Commissions Assets Bylaw.

CARRIED

c) July Workshop

- a. USL Workshop Recommendation – Affirming Motion of CEO appointment of USL as facilitator
- b. Anticipated Schedule – Strat Plan, separate interviews
- c. Meeting for Administrative Bylaw

26-06-011 MOVED by Director Hnatiw that the Board affirm the acceptance of the proposal from Urban Systems in the amount of \$38,000 (plus GST) to review and update the Strategic Plan, work jointly with Alberta Counsel to review and finalize the Administrative Bylaw and direct the Commission Manager to commence the preparatory work required to be completed prior to the July 27, 2026 workshop in Bon Accord. The project is to be funded through account 5605 – Contracted Services.

CARRIED

d) JSB/AUC update:

- a. New AUC Compliance Schedule
- b. WSA/Standby Agreements – update and preliminary work for ingoing
- c. IC (if required) further Board discussion of response

8) COMMISSION MANAGERS REPORT

26-06-012 MOVED by Director Simonowits that the board accept the Commission Manager's report for information.

CARRIED

9) GIVENS LLP REPORT - MAY 2026



26-06-013

MOVED by Director Larson that the board accept Given's LLP report for information.

CARRIED

26-06-014

MOVED by Director Hnatiw that the board direct administration to develop a summary of financial needs and ATIA supports for CRN and offer an EOI to members for administrative support for each individual matter.

CARRIED

10) CORRESPONDENCE/INFORMATION

11) NEXT MEETING DATES:

- i) Monday, July 27, 2026 in Bon Accord Town Office
- ii) Monday, August 17, 2026 at the City of Fort Saskatchewan
- iii) Monday September 28, 2026 at the City of Fort Saskatchewan

12) MOVE TO CLOSED SESSION: ATIA s19, s 20, s26, s28, & s32

- a) Possible Delegation and 7 d(c)

26-05-015

MOVED by Director Larson that the Board move into closed session at 11:33am.

CARRIED

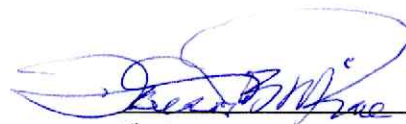
26-05-016

MOVED by Director Hnatiw that the Board return to open session at 11:51am.

CARRIED

13) Adjournment- 12:00pm

These minutes were approved this 28 day of SEPTEMBER, 2026


Chair


Commission Manager