



**CAPITAL REGION NORTHEAST WATER SERVICES
REGULAR BOARD MEETING
MINUTES**

Monday, May 25, 2026, at 9:00am
Strathcona County Office, Sherwood Park, Alberta

IN ATTENDANCE

(VM) Mayor Dave McRae, Town of Redwater – Chair
(VM) Councillor Kristen Toms, Sturgeon County Alternate
(VM) Councillor Timothy Larson, Town of Bon Accord - Deputy Chair
(VM) Councillor Patrick Noyen, City of Fort Saskatchewan
(VM) Councillor Sharla St. Germain, Town of Gibbons Alternate
(VM) Councillor Katie Berghofer, Strathcona County
Mr. Eugene Sobolewski, CEO CRNWSC
Mrs. Tara Sobolewski, Executive Clerk CRNWSC
Sadie Miller, City of Fort Saskatchewan
Tim Duhammal, Acting CAO Town of Gibbons
Jeff Yanew, Utilities Sturgeon County
*VM- Voting Member

1) CALL TO ORDER

The meeting was called to order at 9:02am

2) ACCEPTANCE OF AGENDA

26-05-001 MOVED by Director Berghofer that the agenda be adopted as presented.

CARRIED

3) APPROVAL OF MINUTES

26-05-002 MOVED by Director Noyen that the minutes of the regular board meeting on April 27, 2026 be adopted as presented.

CARRIED

4) DELEGATION

5) ENGINEER REPORT (NONE)

6) BOARD OR SUBCOMMITTEE REPORTS

- a) Strathcona/Ft Saskatchewan Withdrawals Sub-Committee Report
- b) Remuneration Sub-Committee update



7) NEW BUSINESS

26-05-003

- a) Bear Land – Contract Services – Crossing Agreements
MOVED by Director Noyen that the Board authorize the Commission Manager to entering a contract agreement with Bear Land services to review the existing Crossing agreement templates and enter in a service Agreement for administration of crossing agreements.

CARRIED

26-05-004

- b) EPCOR Request to open valves
MOVED by Director Larson that the Board accept the report as information.

CARRIED

26-05-005

- c) WCWWA – Regina Conference
MOVED by Director Noyen that the Board authorizes the Commission Manager to arrange for the attendance of Robert Simonowits and Timothy Larson along with the Commission Manager to the 2026 WCW – Water Conference in Regina, Saskatchewan from the dates of September 15 through September 18, 2026.

- d) Fort Sask Rates – no additional input received, Ft. Sask update
e) Disposal of Assets Bylaw Amendments – No comments received yet

10:15am - meeting recessed

10:20am - meeting resumed

- f) Administrative Bylaw – deferred to July Meeting

- g) JSB/AUC update:

- a. EPCOR meter – being verified
b. Responses – New Service pipe/Flow Control to JSB

26-05-006

- MOVED by Director Noyen that the Board accept the report as information.

CARRIED

- c. IC (If required) the past mgmt. – questions in this response

10:59am - meeting recessed

11:07am - meeting resumed

- h) Water Rates – EPCOR increases from RWCG meeting, may result in proactive response from CRN

26-05-007

- MOVED by Director Berghofer that the Board accept the report as information.

CARRIED



26-05-008

- i) Strategic Plan – Discussion
MOVED by Director Larson that the board meet on July 27th, 2026 and spend half a day with a facilitator with regards to the Procedural bylaw and half the day with a facilitator on the Strategic Plan

CARRIED

8) COMMISSION MANAGERS REPORT

26-05-009

- MOVED by Director Larson that the board accept the Commission Manager's report for information.

CARRIED

9) GIVENS LLP REPORT - April 2026

26-05-010

- MOVED by Director St. Germain that the board accept Given's LLP report for information.

CARRIED

10) CORRESPONDENCE/INFORMATION

11) NEXT MEETING DATES:

- i) Monday, June 29, 2026 at the Town of Redwater Office
ii) Monday, July 27, 2026 at the **TBD**
iii) Monday September 28, 2026 at the City of Fort Saskatchewan

12) MOVE TO CLOSED SESSION: ATIA s19, s 20, s26, s28, & s32

- a) Possible 7(f)(c)

26-05-011

- MOVED by Director Toms that the Board move into closed session at 10:40pm.

CARRIED

26-05-012

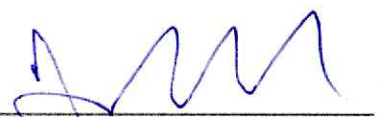
- MOVED by Director St. Germain that the Board return to open session at 10:59pm.

CARRIED

13) Adjournment- 11:41pm

These minutes were approved this 30 day of June, 2026


Chair


Commission Manager