

CAPITAL REGION NORTHEAST WATER SERVICES COMMISSION (CRNWSC)

Board Meeting Minutes

Wednesday, January 18, 2017

Dow Centennial Centre, Green Room

8700 - 84 Street, Fort Saskatchewan, Alberta

1. CALL TO ORDER	The Chair, Councillor Stew Hennig, called the meeting to order at 9:32 a.m.				
ATTENDANCE	<table border="1"> <tr> <td data-bbox="667 415 1054 478">Councillor Stew Hennig</td> <td data-bbox="1054 415 1477 478">City of Fort Saskatchewan</td> </tr> <tr> <td data-bbox="667 478 1054 541">Councillor Birgit Blizzard</td> <td data-bbox="1054 478 1477 541">City of Fort Saskatchewan</td> </tr> </table>	Councillor Stew Hennig	City of Fort Saskatchewan	Councillor Birgit Blizzard	City of Fort Saskatchewan
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	<p>COMMISSION ADMINISTRATION Lyle Clarke, Commission Manager Diana Bacon, Recording Secretary</p>				
	<p>COMMISSION ENGINEER Patrick Mastromatteo, Associated Engineering</p>				
REGRETS	Councillor Dody Kluttig (Town of Redwater) was not present.				
INTRODUCTIONS	The Chair welcomed attendees and introduced Councillor Pat Tighe (Sturgeon County) and Diana Bacon (Recording Secretary).				
2. ADOPTION OF AGENDA	<p>MOVED by Alex MacKenzie That the CRNWSC Board adopt the agenda for the January 18, 2017 meeting as presented. CARRIED (2017.01.18.01)</p>				
3. APPROVAL of December 2, 2016 BOARD MEETING MINUTES	<p>MOVED by Birgit Blizzard That the CRNWSC Board approve the board meeting minutes of December 2, 2016 as presented. CARRIED (2017.01.18.02)</p>				
4. COMMISSION MANAGER REPORT	Commission Manager presented a one hour CRNWSC orientation.				
5. LETTER FROM HAWKINS EPP DUMONT – 2016 AUDIT PLANNING	Letter was presented and discussed.				
6. QUESTIONS OF MEMBERS OF COMMISSION AND ADMINISTRATION	<ol style="list-style-type: none"> 1) Add tour to orientation 2) Emergency preparedness table top exercise for Board 3) Carry over of unused training budget from year of election to the year following election - Policy to be reviewed 				

<p>7. NEXT MEETING DATE(S)</p>	<p>a) Financial Audit Meeting – April 19, 2017, 9:30 am Location - Strathcona County Community Centre, 401 Festival Lane Sherwood Park, Alberta Meeting room tbd</p> <p>b) Capital Budget Meeting – September 20, 2017, 9:30am Alex MacKenzie offered to host the meeting in Bon Accord. Location - Bon Accord Town Hall, 5025 – 50 Avenue Bon Accord, Alberta</p> <p>c) November 2017 (Organizational & Budget Meeting) – December 6, 2017 (tentative) – Location will be determined at the September meeting</p>
<p>8. ADJOURNMENT</p>	<p>MOVED by Bonnie Riddell That the meeting be adjourned at 10:57a.m. CARRIED (2017.01.18.03)</p>
	<div style="text-align: center;">  <hr/> CHAIRMAN </div> <div style="text-align: center; margin-top: 20px;">  <hr/> COMMISSION MANAGER </div>