

CAPITAL REGION NORTHEAST WATER SERVICES COMMISSION (CRNWSC)

Board Meeting Minutes

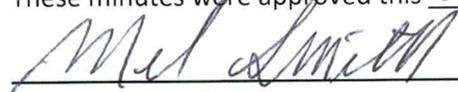
Wednesday, January 17, 2018

Pembina Lounge, Gibbons Community Centre
5115 – 51 Street, Gibbons, Alberta

1. CALL TO ORDER	The Chair, Mel Smith, called the meeting to order at 10:32 a.m.	
ATTENDANCE	Councillor Ed Sperling	City of Fort Saskatchewan
	Councillor Bill Tonita Councillor Dave Anderson	Strathcona County Strathcona County
	Councillor Patrick D. Tighe Councillor Dan Derouin	Sturgeon County Sturgeon County
	Councillor Brian Holden Mayor David Hutton	Town of Bon Accord Town of Bon Accord
	Councillor Amber Harris Councillor Norman Sandahl	Town of Gibbons Town of Gibbons
	Councillor Dody Kluttig Mayor Mel Smith	Town of Redwater Town of Redwater
	COMMISSION ADMINISTRATION Lyle Clarke, Commission Manager Diana Bacon, Recording Secretary	
	COMMISSION ENGINEER Candice Gottstein, Associated Engineering	
	COMMISSION SOLICITOR John McDonnell, Partner, Brownlee Law	
REGRETS	Councillor Brian Kelly (Strathcona County) Fort Saskatchewan. 	
INTRODUCTIONS	The Chair welcomed everyone and led roundtable introductions.	
2. ADOPTION OF AGENDA	MOVED by Bill Tonita The agenda for the January 17, 2018 be adopted as presented. CARRIED (2018.01.17.01)	
3. APPROVAL of November 13, 2017 BOARD MEETING MINUTES	MOVED by Patrick Tighe The board meeting minutes of November 13, 2017 be approved as presented. CARRIED (2018.01.17.02)	
4. COMMISSION SOLICITOR – BOARD ORIENTATION TRAINING	Commission Solicitor, John McDonnell, Partner at Brownlee Law, presented Board Orientation Training. Slide presentation received and filed. Discussion.	
5. COMMISSION ENGINEER – VIRTUAL TOUR OF FACILITIES	Commission Engineer, Candice Gottstein, presented a virtual tour of the facilities. Discussion.	

<p>6. COMMISSION MANAGER REPORT I. ATB Bank CRNWSC Investment Portfolio GIC Investments</p>	<p>Commission Manager reported on CRNWSC Investment Portfolio with recommendations. Report received and filed.</p> <p>MOVED by Norm Sandahl That CRNWSC authorize the Commission Manager and Chairman to negotiate the best rate and invest \$2.0 million in cashable GIC's and re-invest our current maturing \$5.582 million plus interest GICs in a one-year term non-redeemable investment. CARRIED (as amended) (2018.01.17.03)</p>
<p>7. CONFERENCES</p>	<p>Commission Manager reported on conference opportunities. List provided and filed. Discussion and interest expressed to attend.</p>
<p>8. QUESTIONS</p>	<p>No questions</p>
<p>9. NEXT MEETING DATE(S)</p>	<p>a) Financial Audit Meeting April 23, 2018 – Town of Redwater, AB b) Capital Budget Meeting September 10, 2018 – Sherwood Park, AB c) Organizational & Budget Meeting November 16, 2018 - TBD</p>
<p>10. Adjournment</p>	<p>There being no further business, the Chair declared the meeting adjourned at 12:52 pm.</p>

These minutes were approved this 23 day of April, 2018.



CHAIR



COMMISSION MANAGER